



Winston Hills Netball Club Risk Management Policy & Procedures

This plan is to inform the parents/guardians, coaches and managers of our players of their responsibilities. This is also to inform parents of any dangers that may exist while their children are on our premises. This plan must be put in place to protect our club, committee, coaches, managers, players and their families from the possibility of legal action being taken out against them.

Parents

1. All children (including WHNC players and siblings) are to be supervised by a parent /adult at all times.
2. No person is to climb on any structure, building or equipment at any time.
3. Parents are to inform players to be aware that our netball goal posts are constructed of steel and to take care while in the vicinity of these posts.
4. Parents are to inform players that the goal posts are not to be climbed on or treated in a dangerous manner (e.g. shaken)
5. All children to be accompanied by an adult while in the vicinity of the car park.
6. Be aware that there is a 5km speed limit in the car park areas.
7. Parents are to inform their child/children not to venture from the immediate areas of the courts (e.g. surrounding bush land, or behind buildings or any area that they are not clearly visible to coaches or managers) while at training or on game days.
8. Coaches/Managers are to be advised by parents if a child is walking home unsupervised. Coaches and Managers are not responsible for any player once they have left the premises.
9. Parents are to inform their child/children that under no circumstances, is a player to retrieve a ball from the road or car park area.
10. Under no circumstances is a child to train without socks and appropriate footwear.
11. While at training or games, players are not to be in possession of any sporting equipment unless related to netball. (e.g. cricket balls and bats, golf balls and clubs)

12. Please instruct your child/children that netball training and games are for training and playing netball not for any other purpose.
13. Never encourage a child to play in a dangerous or unsporting manner.
14. No jewellery is to be worn during games. (This is not only for your child's protection but also for the protection of others).
15. If your child has an illness, allergy or a medical condition, please notify your coach or manager. If medication (e.g. asthma inhalers) is necessary during training or games, please make sure your child has the knowledge to administer the medication himself or herself or that a parent or guardian with this knowledge accompanies the child to all games and training sessions. If coaches are required to administer medication, training must be provided to coaches by the parent.
16. If other children accompany a player to training we ask that a parent/guardian is present to supervise these child/children. Our coaches and managers will not be responsible for any child that is not registered in that team. If the child wishes to train with the team, and the coach and manager gives permission to do so, the child does this at their own risk. The Association, coach and manager will not be responsible if any injuries occur.
17. Always be prompt picking your child up from training or games. If you may be late please notifying the coach and manager and try to make alternate arrangements. No child is to be left at the court, coaches or managers must wait with the child until the child has been collected.
18. If a person other than the primary caregiver is transporting your child to or from training please notify the coach and manager beforehand.

Coaches/Managers

1. Injured players are not to be moved from the playing area unless you are 100% satisfied the player is not seriously injured. If there is any doubt what so ever the player is to be left on the court until professional medical advice has been sought. (completion of the incident report template as attached is mandatory for all incidents/accidents)

2. Aside from band-aids, bandages, water and ice nothing is to be administered to injured players. (excluding medications such as EpiPen's, asthma medication etc) If resuscitation is required coaches are to seek assistance from bystanders and call 000 and follow their instructions.
3. At no time is a coach or manager to administer medication to any player-without written consent.
4. No player is to train without proper footwear.
5. No player is to wear jewellery at games.
6. Please do not allow bullying, rough or dangerous play at training or at games.
7. Never encourage players to play in a dangerous or unsporting manner.
8. Players are not to play with any sporting equipment not related to netball.
9. Never leave a player in your care unsupervised. At the conclusion of the game or training please make sure all players are supervised by a responsible adult until the last child is picked up.
10. Under no circumstances is any player to retrieve a ball from the road or car park area.
11. Never allow a child to leave during a coaching session unless permission has been given by parent/guardian.
12. If a player is injured or badly upset during training, please contact parent/guardian a.s.a.p.
13. For you own protection avoid being left alone with any player.
14. Please encourage your players and their family members not to bring pets to games or training.
15. Be aware players are not to ride pushbikes, skateboards, scooters etc whilst at the game.
16. No person is to climb on any structure, building or equipment (in particular goal posts). If you see anyone climbing on these things, please reprimand for doing so. If this becomes an ongoing problem, please contact the committee as soon as possible.
17. If you are witness to rough play or dangerous behaviour by any person please bring it to the attention of their coach, parent or committee member. If this behaviour is an ongoing occurrence contact the committee as soon as possible and the problem will be dealt with promptly.

18. Please avoid any physical contact, sarcasm or criticism. What one child takes as a joke another may take seriously.
19. No child is to go to the toilet block alone; all children must be sent off with another child and /or adult.

Please be aware this risk management plan has not been put in place to offend any individual connected to our Association but has been put in place to protect all involved with the Association.

Child Protection

Winston Hills Netball Club (WHNC) respects the rights and protection of the children in their care and understands that Child Protection is about keeping children safe from abuse and protecting them from people who are unsuitable to work with children. WHNC will adopt and be governed by the NSW Netball Association Ltd Child Protection Policy.

The complete Child Protection Policy can be found on www.nsw.netball.com.au/. All coaches must read, understand and comply with this policy document.

In a further effort to maintain the protection of our children, any prospective Coach who has no relationship (i.e.: spouse/partner or child) of a player in their coaching team with WHNC, will be asked to provide a current and valid Working with Children Check number.

Reference- Netball NSW Code of Behaviour Policy

<https://s3-ap-southeast-2.amazonaws.com/netball-wp-assets/wp-content/uploads/sites/4/2013/10/06143442/Netball-NSW-Code-of-Behaviour-Policy-V5.pdf>

Update	Comments
July 2019	Version 1 adopted by WHNC

Incident Report Template

Name and role of person completing this form:
Signature of person completing this form:
Date:

Incident

Date and time of incident:
Name/s of person/s involved in the incident and their clubs/associations:
Description of incident:

Witnesses (include contact details):

Reporting of Incident to the club/association

Incident Reported to:	Date:
How (this form, in person, email, phone):	

Follow Up Action

Description of actions to be taken:
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Notification (tick appropriate box)

• Parent • Club Official • Other
